Bylaws of the American Scientific Glassblowers Society

Last Revised: October 2025

ARTICLE I – NAME

This Corporation shall be named The American Scientific Glassblowers Society (hereinafter referred to as the Society or the ASGS), a Corporation in the State of Delaware.

ARTICLE II – OBJECTS

The objects and purposes of this Society shall be the same as set out in the Certificate of Incorporation thereof.

ARTICLE III – MEMBERSHIP

Section 1 – Qualifications

(a) Membership shall consist of Regular, Junior, Student, Retired, International, Artistic, Associate, and Lifetime categories as the Board of Directors shall determine. (Jun '01 Oct 25)

(b) Regular membership may be granted to those persons who have for five consecutive years, and currently gain, the major portion of their income as a scientific glassblower. (Jun '89)

(c) Junior membership may be granted to those persons who are actively engaged in the art of scientific glassblowing with less than five years experience.

(d) Student membership may be granted to those who are actively enrolled in an accredited Scientific Glassblowing program such as Salem Community College program or an apprenticeship. Only two years of eligibility is allowed. (Jun '01, Oct 25)

(e) International membership may be granted to those persons residing in areas not represented by the Board of Directors and are outside the continental United States and Canada. (November '99)

(f) Artistic membership may be granted to those persons who actively participate in the art of Artistic glassworking. (Jun '09)

(g) Associate membership may be granted to those persons who have a close association with, or interest in, the glassblowing field.

(h) Retired membership may be granted upon application from any Regular Member who no longer receives the majority of their income from the art of scientific glassblowing, due to accident, illness, or retirement and has been a Regular Member in good standing for at least ten consecutive years. (Nov '09)

(i) Lifetime membership: The Board of Directors may bestow Lifetime membership upon that person who has been an active member of the Society and who has performed outstanding service to the Society or has made significant contributions to the art of scientific glassblowing. No more than three Lifetime memberships may be bestowed in any one year. All nominations for Lifetime membership should include a biographical sketch outlining such service contributions.

(j) The Board of Directors may, in the best interest of the Society, elect persons other than glassblowers to Regular membership in the Society. An appeal to elect a non-glassblower to Regular membership must be made by a regular member to the Board of Directors. To be a valid request, it must be accompanied with a vote of approval at two (2) consecutive Board of Directors meetings separated by at least (4) months. (Nov '87)

(k) The Board of Directors can add or subtract membership classes with a bylaw change.

Section 2 – Requirements

(a) An initiation fee, determined by the Board of Directors, plus dues for the current year may accompany each application for membership. This money shall be returned if the application is denied by the Membership Committee (payable in U.S. Dollars). (Jun '01)

(b) No initiation fee will be required for Junior membership but, upon completion of five years of glassblowing experience, Junior members who choose to continue their membership with the ASGS must apply for Regular membership; such applications are to be accompanied by required initiation fees. (Jun '01)

Section 3 - Dues

(a) Dues are due and payable on January 1. Membership shall be forfeited if dues are not paid by January 1.

(b) The amounts paid for membership dues are voted on by members of the ASGS, who are eligible to vote, at the annual business meeting. (Jun ’12)

Section 4 - Benefits

(a) Each class of membership shall carry specified benefits:

1. Regular membership carries benefits of being entitled to be a member of a chartered Section, voting privileges in the Section and the National, right to hold elective or appointive office, and receipt of all Society publications normally distributed to the membership.

2. Junior membership carries the benefit of being entitled to be a member of a chartered Section, voting privileges in the Section and the National, and receipt of all Society publications normally distributed to the membership. After three years of Section membership as a Junior member, said member may serve as a Director or Alternate Director (and such election does not conflict with said bylaws) (May ’16)

3. Student membership carries the benefit to be a member of a chartered Section voting privileges in the Section and the National and a member of the National. The dues shall be at a rate determined by the Board of Directors. Student Members will receive a one-year subscription to Fusion. Time enrolled as a Student Member is reduced from the 5 year eligibility as a Junior Member. (June '01, Oct ‘25)

4. International membership carries the benefit of being entitled the right to hold an appointed office voting privileges in the Section and the National and receipt of all Society publications normally distributed to the membership, and to hold elected office in Associate Sections. (November '96, Oct ‘25)

5. Artistic membership carries the benefit of being entitled to be a member of a chartered Section, voting privileges in the Section and the National right to hold appointed office, right to hold elected office in the Section with the exception of Section Director, Alternate Director and other National offices, and receipt of all Society publications normally distributed to the Membership. (June '09, Oct ‘25)

6. Associate membership carries the benefit of being entitled to be a member of a chartered Section, voting privileges in the Section and the National right to hold appointed office, right to hold elected office in the Section with the exception of Section Director, Alternate Director (see Article IV Sections a C b) and other National offices, and receipt of all Society publications normally distributed to the Membership. (June '89, Oct 25)

7. Retired members are entitled to all benefits of the class of membership to which they belonged at the time that they retired. (June '86)

8. Lifetime membership carries benefits of being entitled to be a member of a chartered Section, voting privileges in the Section and the National, right to hold appointed office, exempt from all dues, and receipt of all Society publications normally distributed to the membership.

9. The Board of Directors has the right to add, subtract, or alter member benefits as it determines necessary.

Section 5 – Resignations

(a) Any member, upon relinquishing membership in the Society, either voluntarily or involuntarily, immediately forfeits all rights and claims to any interests or assets of the Society.

(b) Any person whose membership has lapsed or has resigned from the Society may rejoin by paying the current dues and verifying with the National Office that their membership classification hasn't changed. Otherwise, the initiation fee will be charged as with any new membership.

ARTICLE IV - BOARD OF DIRECTORS

(a) There shall be a Board of Directors composed of the President, President-elect, Secretary, Treasurer, one Director from each Section of the Society and one Director at Large chosen from the Exhibitor's Section. (Jun '02, Jun '03)

(b) The Director at Large must be a National member of the ASGS and an exhibitor at the annual ASGS Symposium for a minimum of 3 years. (Jun '02, Jun '03)

(c) The Board of Directors shall constitute the governing body of the Society and shall be vested with the full power and authority to put into effect the laws, resolutions and decisions of the Society. Upon a review from its Bylaw Committee and with a three fourth (3/4) majority vote at two consecutive Board of Directors meetings, (separated by at least 4 months) the Board of Directors may make alter or amend by laws not in conflict with the law for its own governance or that of the Society: delegate to any Executive Committee the full powers of the Board of Directors when the board is not in session: fill all offices for the unexpired term thereof, exercise general supervision over receipts and expenditures of the Society: appoint employees and other agents of the Society, define their duties, and define the duties of officers other than defined herein; fix compensation of employees and agents of the Society and do all other acts which it may deem to be in the best interest of the Society. (Jun '02)

(d) The presence in person or by proxy of the majority of the Directors shall constitute a quorum at Board of Directors meetings and, except as otherwise provided, actions taken by the Board of Directors duly assembled shall be by majority vote of the Directors present in person or by proxy shall be valid for that one meeting

(e) A special meeting of the Board of Directors may be called by the President or by agreement of a majority of the Board members.

1. Each Director must be notified by writing with the dated request at least one month in advance of any formal special meeting.

2. In the event of a virtual meeting, Directors or their alternates must respond with written notice of attendance. If in 10 days a quorum is not obtained, the meeting must be rescheduled. (Nov '21)

3. Virtual meetings may conduct Board governance as needed for the operation of the Society. (Nov '21)

4. Motions at a remote meeting can only be passed by a majority of the Board, not the majority of the quorum, and must have a written record (not voice) for votes.

(f) No one member shall have more than one vote during any meeting of the Board of Directors.

(g) Each Section shall elect an Alternate Director who may serve in place of the elected Sectional Director at Board Meetings. When necessary, the elected Sectional Director for a given Section will assign a proxy to the elected Alternate Director of that Section first. If the Alternate Director is unable to attend, the proxy may be assigned to any other Board member. In either case, the proxy shall carry full voting privileges. A nationally elected officer may assign a proxy at Board meetings only to another nationally elected officer. (Nov '87)

ARTICLE V – OFFICERS

(a) There shall be four officers: President, President-elect, Secretary and Treasurer.

(b) Each candidate for election to a National Office shall have been a Regular member in good standing of the Society for at least three years immediately prior to nomination. A person who has been a Junior member in good standing for the three (3) consecutive years previous to requesting Regular membership status will be eligible to hold any elected office within the Society after being approved to the rank of Regular member.

(c) The President and President-elect shall serve a term of office of two years only. The President-elect shall, having served that term of elected office, automatically succeed to the office of President and serve for a two-year term only. The President shall not be eligible for election to any national office for a period of two years after completion of the Presidential term. (Nov '19)

(d) The Secretary shall serve a term of two years and is eligible for election to two consecutive terms. The Secretary shall not, following two consecutive terms, be eligible for election to the same office for a period of two years.

(e) The Treasurer shall be elected by a majority vote of the Board of Directors. If needed, the ASGS shall provide financial reimbursement to the Treasurer or the Treasurer's representative who attends the Board of Directors meetings. The transition of the Treasurer at the November Board of Directors meeting may require the ASGS to offer financial reimbursement to both the present Treasurer and the Treasurer-elect. The Treasurer should be a member in good standing for a period of three (3) years prior to shall have being elected. The Treasurer shall be elected yearly. The Board of Directors, by a majority vote, has the right to remove the Treasurer at any time. (May '02)

(f) The Assistant Treasurer shall be selected by the Treasurer. The Board of Directors must approve the selection with a majority vote. The Assistant Treasurer shall have no vote on the Board of Directors and shall be provided no financial reimbursement to the Board of Directors meetings unless the Assistant Treasurer is representing the Treasurer. The Assistant Treasurer shall have been a Regular member in good standing for three (3) years. The Assistant Treasurer shall be selected (or reselected annually) by the Treasurer and the selection shall be approved by the

Board of Directors. The Board of Directors shall have the right to remove the Assistant Treasurer by a majority vote at any time. (May '02)

(g) The term of office of Sectional Directors shall be a maximum of four consecutive years, (A two-year term for two consecutive terms or one-year terms for four consecutive terms, etc.) They shall not, following four consecutive years, be eligible for election to the same office for a period of two years without the consent of the President.

(h) Each Officer and Sectional Director shall serve a full term of office or shall serve until a successor has been installed.

(i) The title of Emeritus may be granted to an officer for long and distinguished service to the Society. This title shall be assigned for life and shall be granted to only one officer at a time in each of the authorized Emeritus positions. The position may be filled only upon a resolution of the Board of Directors and ratified by the members present at the Annual Business Meeting of the Society. The Board of Directors will determine the minimum requirements of eligibility and privileges of each Emeritus position.

(j) In the event of an Officers death, resignation or the Board of Directors' determination by 2/3 vote that an officer's ability to perform the duties of that office have been adversely affected, the following succession shall take place:

1. Treasurer or Secretary - The President shall immediately appoint a successor. The President will mail a notice of same to each member of the Board of Directors asking for approval. The receipt of a majority of the Board members' favorable responses confirms the appointee as Treasurer or Secretary for the time remaining in the term of office. If confirmation of the President's appointee is unsuccessful, the President must select another person and submit that appointee for confirmation.

2. President - The President-elect shall automatically assume the office of President, serving that which remains of the uncompleted term of the previous President, and the President-elect. The President shall, upon completion of a term, remain in office until a successor is elected through the regular election process.

3. The Executive Secretary, by parliamentary law, is an appointive position. Appointment is made by the President with concurrence of the President-elect and approved by a majority vote of the Board of Directors. The position is of non- voting status and shall be for two (2) years with the right of the Board of Directors to ask for a resignation with a two-thirds vote. Duties are as to be described under Duties of the Executive Secretary.

ARTICLE VI – COMMITTEES

(a) The Executive Committee shall be a permanent standing committee of the Society and shall be composed of the President, President-elect, Secretary and Treasurer; and the Executive Secretary is an ex-officio member, without vote. This committee shall not have the power to overturn Board of Directors' intentions.

(b) The Bylaws Committee shall be a permanent standing committee of the Society and shall be composed of no fewer than five (5) persons. When possible, this committee shall be composed of the immediate past President as Chair, the President and no more than seven (7) and no less than five (5) of all able Past Presidents. The President-elect will serve as Secretary of the Committee without vote.

(c) The Nominating Committee shall be a permanent standing committee of the Society composed of the President acting as Chair, the President-elect, and the Sectional Directors.

(d) The Membership Committee shall process the membership applications of potential members, verify the accuracy of the application, and advise the Board of Directors on issues of member classes, fees, dues, and other aspects of memberships

(e) The Audit Committee shall be a permanent standing committee and shall be composed of no less than three qualified members of experience and integrity elected by the membership annually at the annual Business Meeting. The Audit Committee is charged with reviewing the Treasurer's report and recommending changes to any discrepancies found in the report. No existing Executive Committee member shall be eligible to serve on the Audit Committee. (Nov '04)

(f) The President may appoint any other committees at any time.

ARTICLE VII – ELECTIONS

(a) The Nominating Committee is charged with the responsibility of nominating only qualified members of experience and integrity who have actively participated in the work of the Society and are willing to work for its purposes.

(b) The Nominating Committee will proceed with its duties in such a manner and at such a time that it is able to present a slate of one or more eligible nominees for each office on the ballot on or before the first day of January immediately preceding the date set for the elections. The Nominating Committee will deliver to the Secretary the names of the nominees and written agreements to serve if elected for communication to the membership.

(c) Nomination for election may also be made by petition. Nominating positions must be signed by no fewer than fifteen voting members in good standing and must be accompanied by the name of the nominee and written agreement to serve if elected. These documents must be in the hands of

the Secretary no later than the first day of February immediately preceding the date set for elections. (Jun '89)

(d) The Secretary will submit the names of the nominees to the Elections Committee in good and sufficient time for the Elections Committee to perform its duties. The Secretary will retain for the Society record the written agreement to serve if elected of each nominee.

(e) The Elections Committee, upon receipt of the nominations from the Secretary, shall form and mail a ballot to each member who is eligible to vote.

(f) Upon receipt of the nomination from the Secretary the Elections Committee (or the National Office) shall provide ballots for the membership to vote. Balloting will be done by electronic vote. (Oct '25)

(g) The Elections Committee (or the National Office) will tabulate all valid votes. Ballots will be sent February 1st, the deadline for voting is 14 days. (Oct '25)

(h) The candidate receiving the greatest number of votes shall be declared the winner. If said candidate cannot ascend to the office, then that candidate receiving the second highest number of votes shall succeed to that office by approval of a 2/3 vote of the Board of Directors. (Oct '25)

(i) All duly elected officers shall be installed during the next Annual Business Meeting. (Oct '25)

ARTICLE VIII – SECTIONS

(a) For the purpose of furthering the better interest of the Society and its members, the Board of Directors may, upon receiving formal application from at least twenty Regular members, create a Section of the Society.

(b) Each Section shall be self-governing to the extent that it does not conflict with the Charter and Bylaws of the Society.

(c) Each Section shall be represented in the Society by having one Sectional Director seated on the Board of Directors. Said Sectional Directors shall have been elected by eligible voting members of the Section represented at some time prior to the first day of June. It is recommended that a Director be elected by a mail ballot, but whatever method is chosen, must be elected by a majority of all members in good standing. If only one candidate is running for an office, the Secretary of the Section can be instructed to cast one vote for said candidate.

(d) In special instances, the Board of Directors of the Society may waive the minimum requirements for the formation of a Section. (Nov '91)

(e) The dues of any Section may not exceed the dues of the Society for the same period or part thereof without approval of the Board of Directors of the Society.

(f) The Sections will exercise all necessary precautions that any person not having voting privileges within the Society shall not have a vote within the Section elections that will have a direct or indirect bearing on the election of the members to sit on the Society Board of Directors, or to have a voice on Section or Society matters that will directly or indirectly bear upon Society policy. A member may, as a matter of choice, choose to pay dues in more than one section; however, that member must declare only one Section as the "Section of Record" for all voting purposes pertaining to National policy.

(g) A Director or Alternate Director will be eligible for reimbursement as long as the Section represented holds a valid charter that is recognized by the Board of Directors. Results from the Election Committee must be presented to the President. (Jul '10)

(h) Associate Sections: Sections may be formed outside the United States and Canada. They will be known as Associate Sections without vote or travel reimbursement. (Nov '96)

ARTICLE IX – MEETINGS

(a) There shall be such general meetings of the Society as the Board of Directors shall determine is necessary for the fulfillment of the purpose of the Society. At least two weeks written notice shall be given for such meetings.

(b) The Society shall hold an Annual Meeting for the purpose of receiving reports of the officers of the Board of Directors and the Committees of the Society; for the installation of Officers and Sectional Directors: for setting of dues and for any other business that may arise.

(c) A quorum for the general business meeting before the members of the Society shall consist of no less than 10% of the voting members. No proxies will be stipulated or accepted in lieu of attendance except that proxies may be stipulated in the case of members of the Board of Directors. (Nov '07)

ARTICLE X – FINANCE

(a) For business purposes, the fiscal year shall begin on January 1 of each year. (Nov '19)

(b) An audit of the books of the Society shall be made at least once yearly and a report made at the Annual Meeting.

ARTICLE XI – PUBLICATIONS

FUSION shall be the name of the official Society publication.

ARTICLE XII – CONSTITUTIONAL

The rules contained in Robert's Rules of Order Revised shall govern the Society in all cases to which they are applicable and in which they are consistent with the Charter, Bylaws, Rules of Order or Standing Rules of the Society.

REVISIONS ADDENDUM (Changes in Yellow)

10/25

Article III Section 1 (a) Membership shall consist of Regular, Junior, Student, Retired, International, Artistic, Associate, and Lifetime categories as the Board of Directors shall determine. (Jun '01 Oct 25)

Article III Section 1 (d) Student membership may be granted to those who are actively enrolled in an accredited Scientific Glassblowing program such as Salem Community College program or an apprenticeship. Only two years of eligibility is allowed. (Jun '01, Oct 25)

Article III Section 4 Benefits (a)

(3) Student membership carries the benefit to be a member of a chartered Section voting privileges in the Section and the National and a member of the National. The dues shall be at a rate determined by the Board of Directors. Student Members will receive a one-year subscription to Fusion. Time enrolled as a Student Member is reduced from the 5 year eligibility as a Junior Member. (June '01, Oct '25)

(4) International membership carries the benefit of being entitled the right to hold an appointed office voting privileges in the Section and the National and receipt of all Society publications normally distributed to the membership, and to hold elected office in Associate Sections. (November '96, Oct '25)

(5) Artistic membership carries the benefit of being entitled to be a member of a chartered Section, voting privileges in the Section and the National right to hold appointed office, right to hold elected office in the Section with the exception of Section Director, Alternate Director and other National offices, and receipt of all Society publications normally distributed to the Membership. (June '09, Oct '25)

(6) Associate membership carries the benefit of being entitled to be a member of a chartered Section, voting privileges in the Section and the National right to hold appointed office, right to hold elected office in the Section with the exception of Section Director, Alternate Director (see Article IV Sections a C b) and other National

offices, and receipt of all Society publications normally distributed to the Membership. (June '89, Oct 25)

Article VII Elections

(f) Upon receipt of the nomination from the Secretary the Elections Committee (or the National Office) shall provide ballots for the membership to vote. Balloting will be done by electronic vote. (Oct '25)

(g) The Elections Committee (or the National Office) will tabulate all valid votes. Ballots will be sent February 1st, the deadline for voting is 14 days. (Oct '25)

(h) The candidate receiving the greatest number of votes shall be declared the winner. If said candidate cannot ascend to the office, then that candidate receiving the second highest number of votes shall succeed to that office by approval of a 2/3 vote of the Board of Directors. (Oct '25)

(i) All duly elected officers shall be installed during the next Annual Business Meeting. (Oct '25)